5th Year MPA/Urban Studies Program
Admission Guidelines and Procedures

Students completing a B.A. degree in Urban Studies may pursue early admission to the master's program while at the same time reducing the total number of hours required to complete the MPA. Following are the steps students should follow:

1. Apply for graduation upon beginning the senior year. Upon completion of the degree audit by A & S Advising Office, the student should take that audit to the Urban Studies advisor for approval of major coursework requirements and advising.

2. If approved, student may seek permission to take nine hours of Public Administration (PA) coursework to be taken in the final semester of enrollment as an undergraduate. In order to enroll, the student must meet one of the following criteria:
   - cumulative grade point average of 3.5 if needing more than 12 credit hours for graduation OR
   - cumulative grade point average of 3.0 if within 12 hours of graduation.

3. Students satisfying the criteria in #2 will be permitted to enroll in the following courses:
   - PA 410 An Introduction to Public Administration
   - PA 448 Leadership for Public Service
   - PA 5526 The Politics of Administration

   - PA 410 and PA 448 will count toward the undergraduate degree and will be waived from requirements for the masters program. PA 5526 will be completed for graduate credit and count toward the 30-33 remaining hours for the MPA degree.

   - To be admitted to the MPA Program, **students must apply for admission to the MPA program** through the appropriate office, the UMKC Office of Admissions (domestic students) or the International Student Affairs Office (visa holding students). Students who complete the nine hours of PA coursework with "B" or higher grades will be granted full admission to the MPA program. Those who do not complete all three courses or complete the courses with an average below "B" may apply for admission through regular channels, including completion of the GRE.

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Approval Sheet

Name: _____ Student ID number _____

Address:_____

City:_____ State_____ Zip Code_____

Phone: (day) _____ (evening) _____

In what semester do you plan to finish your B.A. in Urban Studies? _____

What is your current cumulative GPA? _____ Please attach a copy of your transcript and degree audit that verify this GPA.

For Department Use Only:

This student meets all requirements to complete PA 410, PA 448, and/or PA 5526 during his/her final semester of enrollment as an undergraduate. Please authorize into these courses.

_____ _____
Urban Studies Advisor Date

_____ _____
Public Administration Advisor Date

_____ _____
Bloch Admissions Coordinator Date

Approval for PA 5526 sent to Graduate Studies on _____

Enrollment approval granted to student for PA 410 & PA 448 on _____